



AMERICAN EMBASSY



Assistant Guard Supervisor (Local Mission Guard Force-Colombo)

As our Assistant Guard Supervisor, you will provide on-site supervision to the Colombo Local Guard Force.

Have you successfully completed GCE -A/L (must have obtained at least 3 simple passes under the old syllabus / 2 simple passes for a minimum of two main subjects under the new syllabus)? Do you have four years of Military/Police/Private Security guard, must encircle one year of supervisory? Are you good in English & Sinhala and /or Tamil? (English will be tested), Do you have good knowledge of Security procedures? Are you willing to work irregular hours and on weekends/holidays? Do you have a valid class B driver's license? If the answer is "YES" to all the questions, then you may be the person we're looking for!

Please send us your detailed CV along with a separate sheet of paper containing the following questions and your responses.

1. Position Title, 2. First, Middle, & Last Names as well as any other names used, 3. Current Address; Day, Evening, and Cell phone numbers, 4. E-mail address, 5. National Identity Card Number, 6. List any relatives or members of your household that work for the U.S. Government (Name, Relationship, Position, and Location), 7. Are you between ages 18-60? (Y/N), 8. Have you successfully completed GCE (A/L)? (Y/N, if 'Y', Results and Year of Examination), 9. Do you have four years of Military/Police/Private Security guard, which must encircles one year of supervisory? (Y/N-If 'Y', state employer, position title, years/months of employment in each position & summary of duties), 10. Do you possess a valid class B driver's license? (Y/N), 11. Your current monthly take-home salary.

Applications without the cover page may not be considered for this position.

If your answer is 'NO' to questions 7, 8, 9 and 10, your application will not be considered.

Your take home monthly package will be Rs.123, 262/-

Your application should reach us **on or before October 3, 2014** at P.O. Box 106, Colombo, or by e-mail at **Colombohr@state.gov** Please state "Assistant Guard Supervisor" on the top left-hand corner of the envelope or in the subject line of your e-mail. Please note, only shortlisted candidates will be contacted.

The U.S. Embassy is an Equal Opportunity Employer. Visit <http://srilanka.usembassy.gov/>